

**Oastlers School
Full Governing Body
Meeting held on Monday 27th March 2017**

Meeting commenced at : 4.20 pm

Present: Sue Mawson (Chair); Lyndsey Brown (Head); Carol Edwards; Charlie Jones; Rahat Khan; Shazia Qureshi; Ed Sherratt; Kevin Taylor; Sue Woolmore

In Attendance: Ray Sutcliffe (Dep Head); Gill Jennison, Clerk

	<u>Action</u>
<p>48/16 Welcome and introductions Following an informal 'get-together' time, SM invited governors to begin the formal meeting at 4.20 and began by welcoming all.</p>	
<p>49/16 Apologies for absence</p> <p>The absence was noted of Carl Walker. Sue Woolmore gave notice that she would need to leave early.</p> <p>New governors are reminded that a decision was taken at the meeting on 12th October 2015 that apologies would be noted but not accepted, i.e. 'agreed', for any governor. <i>Under the School Governance (Constitution) (England) Regulations 2012, any governor failing to attend governing body meetings for a continuous period of 6 months, without the agreement of the governing body, shall cease to be a governor.</i></p>	
<p>50/16 Notification of any other business and requests for agenda order variations</p> <p>LB and RS gave notice of an item to be raised under AOB.</p>	
<p>51/16 Declarations of interest for items on this agenda None</p>	
<p>52/16 Minutes of previous meeting of 23rd January – previously circulated</p> <p>SW said she had not received the previous minutes. Clerk to check that SW is included on the circulation list.</p> <p>The minutes were unanimously agreed as a true record of proceedings and SM undertook to sign them later.</p>	<p>Clerk</p> <p>SM</p>
<p>53/16 Matters arising not elsewhere on the agenda (see Governors Actions Tracking Log) Governors went through their Action Tracking Log, which was updated and should be read in conjunction with these minutes.</p>	

Signed by Chair as a true record Date:

	<u>Action</u>
<p>54/16 Headteacher's Report LB said she had 3 key issues to bring to governors' attention, these were scheduled elsewhere on the agenda.</p>	
<p>55/16 School Performance Date</p> <p><u>Documents</u> The Engage Assessment Model (TEAM) (previously circulated) TEAM including Oastlers data (previously circulated) TEAM – Progress 5 supplement (tabled)</p> <p>LB took governors through the 3 documents, explaining the significance of the data.</p> <p>LB explained that the national RAISE online data is not relevant to special schools like Oastlers, so it has not previously been possible to benchmark data. But over the last year, Oastlers has joined a partnership of 16 SEMH schools nationally, under the name of 'Engage'. The Engage partnership commissioned a commercial firm (Edusolutions) to set up a specialist database for the SEMH schools. The documents presented give the first published findings of the national SEMH data.</p> <p>The first document summarises the 2016 exam results for the 13 schools that submitted data. 107 pupils had statements for SEMH, and the data relates to these pupils. It shows that nationally, most SEMH pupils are functioning at Level 3 or below and are, on average, -2.1 below their peers in mainstream.</p> <p>The second document compares Oastlers results with those of the other 12 schools nationally. LB reminded governors that the data related to the results of the small cohort (7) of Yr 11 pupils in 2016. LB called the data “stunning” and went on to show governors how Oastlers learners had outperformed their peers in other SEMH schools nationally.</p> <p>It shows that, although having higher levels of disadvantaged and Looked After Children than other SEMH schools nationally, Oastlers learners have made great achievements. On average they achieved 6 national qualifications compared with SEMH average of 3.5. Oastlers Progress 8 average attainment score is 28, compared with SEMH average of 12.5. 100% of Oastlers learners achieve a national qualification in English at L1 or above.</p> <p>Governors asked for more information about the EBACC, and LB explained the requirement to study a modern foreign language. Despite an excellent teacher, Oastlers learners have not been engaged by French and Spanish and teachers have felt it best to concentrate on core subjects. In the future, introduction of a community language may engage learners.</p> <p>It shows that, by choosing appropriate qualifications for individuals, Oastlers is hugely ahead in the ‘open bucket’ where school has scored an average of 67% against 9% SEMH average.</p> <p>The third document reports on Progress 5 – includes English, Maths and 3 other awards, not necessarily GCSEs. It shows Oastlers making excellent progress when measured against similar SEMH schools nationally.</p>	

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	<u>Action</u>
<p>GQ – will this work with Edusolutions continue? Yes, the Engage partnership is ongoing and we are hoping that more schools will join and submit their data.</p> <p>GQ – this data is a great validation of the work at Oastlers. Will it be publicised? This is a pilot year, so I don't think its appropriate to publicise but I will certainly be showing it to Ofsted.</p> <p>GQ – have you been able to identify why Oastlers is doing so well? Is it something we can replicate year on year? RS asserted that a lot hinges on the successful behaviour management at the school. It is so well managed that a visitor wouldn't guess Oastlers was an SEMH school. This enables learners to focus on their work. ES added that relationships with learners are key. Staff work hard to keep the learners in school and to build relationships with them and their families. LB added that the Safe Spaces within school also contribute. Without them, some learners wouldn't get through the day. She also felt there was great strength in the multi-disciplinary approach.</p> <p>GQ – how can we celebrate this data? LB said she intended to arrange to see the Director of Children's Services.</p> <p>SM asked LB to let all staff know that governors were delighted with the data, and to thank them for their hard work.</p>	LB/ES
<p>56/16 School Improvement Partner</p> <p><u>Documents</u> SIP visit report 11/1/17 SIP visit report 15/2/17 SIP visit report 21/3/17</p> <p>Governors received all three reports. Governors were happy with the comments in the reports, and were reassured that any actions had been followed up.</p>	
<p>61/16 Any other business</p> <p>CONFIDENTIAL ITEM (1)</p>	
<p>57/16 Safeguarding – to include governors' report (CE)</p> <p>LB said there are no issues to concern governors at present.</p> <p>LB gave an overview of the current term. From January to March there have been 106 child protection referrals (within the normal range at Oastlers); of these 106 just 2 were taken forward to S.47 assessment. 2 referrals were made to Channel; 2 referrals to Yong Peoples Drug and Alcohol Team; 2 new children in need cases and 2 families accessed early intervention.</p> <p>CJ confirmed that the threshold of need clarifies which cases to take forward through early help and Signs of Safety.</p>	

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	<u>Action</u>
<p>CE was able to confirm, through her visits to school, that she has seen the Cause of Concern system working well in practice.</p> <p>SM confirmed that governors are assured that current safeguarding systems are robust and CE concurred.</p>	
<p>58/16 Finance update – summary of key financial issues and review of SFVS</p> <p><u>Document</u> SFVS – School Financial Value Statement</p> <p><u>Current budget</u> SM stated that the 2016-17 budget has balanced in-year due to sound financial management. The legacy deficit of £164k remains; it has neither diminished nor increased.</p> <p><u>3-year budget plans</u> The 3-year budget going forward needs planning. There are some known pressures which will apply to all similar schools:- funding cuts in High Needs funding (1.5%); the apprenticeship levy and West Yorkshire pension costs. Together, these amount to around £50k.</p> <p>The draft 3-year budget will be brought to the next governors meeting on 8th May when it must be agreed so it can be submitted to the LA by the 15th May.</p> <p>RK and SM will meet with the Business Manager to develop the budget before the next FGB meeting.</p> <p><u>SFVS</u> The circulated document has been populated by the Business Manager. SM will add further comments and invited governors to email any further comments for inclusion in the document.</p>	<p>RK/SM</p> <p>SM</p>
<p>59/16 Chair's actions – verbal update</p> <p>SM confirmed that she meets weekly with the Head.</p> <p>SM confirmed that the Headteacher's mid-year performance review was conducted by SM and RK .</p> <p>Chair and Head to meet with the Schools Forum on 27th April regarding the legacy deficit budget.</p> <p>SM stated she has been dealing with a number of HR issues.</p>	
<p>60/16 Policy/document review None</p>	
<p>61/16 Any other business</p>	

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	<u>Action</u>
<p><u>6.30pm ES left the meeting</u></p> <p style="text-align: center;">CONFIDENTIAL ITEM (2)</p>	
<p>62/16 Date of next meeting</p> <p style="text-align: center;">Monday 8th May at 4.30 pm</p> <p>There being no further business, SM thanked governors for their attendance and the meeting closed at 7.00 pm</p>	

Signed by Chair as a true record Date: